



JOB TITLE Children and Youth Services Librarian	CLASSIFICATION Band 5	REPORTS TO Team Leader South Yarra/ Toorak Library
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WHAT WE TRUST YOU TO DELIVER




- The development and provision of high-quality library programming for children, young adults and their caregivers across Stonnington Libraries, including both information and digital literacy.
- Together with the Library Development Officer, Team Leaders and Children’s Library Officers, develop and deliver quality programming for children and young people across the whole service.
- Provide input and advice for collection purchasing while contributing to the overall maintenance of children’s and youth collections.
- Be the central point of contact for all schools and early years services in the municipality, working with teachers and educators to provide targeted programming to encourage use of our service.
- Act as Senior on Duty and provide reader’s advisory and information services on rostered desk shifts, including providing a quality information and customer service experience to all library users and assistance to access resources across the whole collection.

WHAT YOU’LL NEED TO THRIVE




- Degree in Librarianship or Information Management with conferring eligibility for Associate membership of ALIA and relevant experience in public libraries or similar.
- Demonstrated knowledge and experience in programming for children and young adults and experience in dealing with vendors, booking agents, and the ability to manage budgets.
- Proven experience in the development and delivery of children’s literacy programs to the public
- Sound understanding of digital and traditional library resources including those for young people.
- Knowledge and enthusiasm for working in modern public libraries, with a demonstrated understanding of their vital role in servicing the community.
- Proficient in use of library management systems; online applications and software and digital devices.
- Ability and desire to contribute to the ongoing implementation and evaluation of policies and procedures with excellent written and verbal communication skills.
- Ability and desire to lead and provide support to team members while positively contributing to the team culture.

WHAT WE’LL DO TO SUPPORT YOU



- Provide a safe and welcoming environment where you’ll be encouraged to innovate and embed new ways of working.
- Deliver opportunity for genuine engagement and collaboration across all levels of the business.
- Commit to your long-term growth and career development.


WHERE YOU FIT IN AND THE DIFFERENCE YOU CAN MAKE



VISION Council will be an inclusive, healthy, creative, sustainable and smart community.

VALUES Cooperation, Change and New Ideas, Learning, Achievement, Communication & Accountability.

OUR CAPABILITY FRAMEWORK OUTLINES THE BUILDING BLOCKS WE USE TO DEVELOP OUR ORGANISATION AND PEOPLE



CAPABILITY	Project Management	Change	Communication	Good Governance	Achievement
LEVEL	1	1	1	1	1
CAPABILITY	Leadership Impact	Decisiveness	Agility	Care	Growth Mindset
LEVEL	1	1	1	1	1