

<b>JOB TITLE</b> Community Transport Officer - Casual	<b>CLASSIFICATION</b> Band 4	<b>REPORTS TO</b> Community Transport Team leader
--	---------------------------------	--

**WHAT WE TRUST YOU TO DELIVER**



- » Premium safety skills and care of passengers needs whilst driving Councils mid-size bus fleet, ensuring compliance to all relevant OHS legislation and procedures.
- » Recognition and delivery of solutions and safety considerations when supporting a wheelchair or hoist dependant client
- » Deliver fantastic customer service, create rapport and communicate with people of all backgrounds, identities, ages and capabilities
- » Driving vehicles with a high level of professionalism
- » Careful navigation and reading of road maps through an inner city environment (in particular the suburbs of Stonnington) and day trip locations throughout regional Victoria on a regular basis.

**WHAT YOU'LL NEED TO THRIVE**



- » A current Victorian endorsed heavy/medium vehicle license and a current Accredited Driver Certificate licensed to drive public buses (omnibus license) for at least 25 passengers.
- » Demonstrated bus driving experience, preferably in a caring or disability service.
- » Confidence and experience to handle inner city traffic, streets and lanes.
- » Excellent customer service skills and experience communicating with people of diverse backgrounds and life experiences.
- » Proven ability to work in a dynamic team environment and positively contribute to the team culture.
- » Confidence to work autonomously, using initiative and discretion.
- » An excellent record and driving history.

**WHAT WE'LL DO TO SUPPORT YOU**



- » Provide a safe and welcoming environment where you will be encouraged to innovate and embed positive values in the team.
- » Deliver opportunity for genuine engagement and collaboration across all levels of the business.
- » Commit to your long term growth and career development.
- » Provide access to our Executive Team to share ideas and make a positive difference across the organisation.

**WHERE YOU FIT IN AND THE DIFFERENCE YOU CAN MAKE**



- VISION** Council will be an inclusive, healthy, creative, sustainable and smart community.
- VALUES** Cooperation, Change and New Ideas, Learning, Achievement, Communication & Accountability.

**OUR CAPABILITY FRAMEWORK OUTLINES THE BUILDING BLOCKS WE USE TO DEVELOP OUR ORGANISATION AND PEOPLE**



<b>CAPABILITY</b>	Technology Savvy	Systems Thinking	Inspiring People	Customer Centric
<b>LEVEL</b>	3	3	3	5
<b>CAPABILITY</b>	Developing self & others	Building Relationships	Communicating & Presenting	Delivering results
<b>LEVEL</b>	4	5	5	5