

JOB TITLE	CLASSIFICATION	REPORTS TO
Finance Manager	Senior Officer	Chief Financial Officer

WHAT WE TRUST YOU TO DELIVER



- » Leadership to the Financial Accounting and Management Accounting Teams, promoting exceptional customer experience as an internal service.
- » Management of Council's finances, ensuring strategies, policies and processes are aligned to supporting the delivery of our vision and mission and adherence to Accounting Standards, statutory requirements and relevant legislation.
- » Further imbed our business partnering model, providing advice and developing a culture of customer experience, innovation and enabling financial discipline across business units.
- » Lead and oversee the annual budget and planning process, working with service and asset delivery teams, in developing Council's annual long-term financial plan and Council's consultative engagement processes.
- » Lead and oversee the annual audit and planning process, working with service and project delivery teams, in managing adherence to Council's month-end deadlines and completion of Council's management reporting.
- » Drive business improvements through review and redesign of business processes, data capture, reconciliations and month-end. Identify opportunities to utilise current systems, improve interfaces with existing software or lead new system implementation to streamline and enhance current state.
- » Identify financial management threats or opportunities, planning and problem solving to ensure positive impact and risk management practices to mitigate against these threats.
- » Drive a culture of continuous improvement and provide expert advice, through the ability to develop clear and easy use analytics and presentation of data sets for all Finance customers and key stakeholders.

WHAT YOU'LL NEED TO THRIVE



- » Demonstrated financial leadership experience, leading financial teams and measures of success.
- » Knowledge and experience implementing best practice financial management, with an understanding of the local government context, and associated standards and legislation.
- » Exceptional written, verbal and analytical communication skills, ensuring effective understanding to senior leaders, our Councillors and a diverse range of staff across the organisation.
- » Ability to build strong working relationships with stakeholders and offer process improvement solutions to problems based on stakeholder's requirements.
- » Strong time management skills and an ability to prioritise tasks despite competing demands.
- » A positive, inquisitive and flexible mind.
- » Professional finance qualification such as CA, CPA or equivalent.

WHAT WE'LL DO TO SUPPORT YOU



- » Provide a safe and welcoming environment where you will be encouraged to innovate and embed new ways of working.
- » Deliver opportunity for genuine engagement and collaboration across all levels of the business.
- » Commit to your long term growth and career development.
- » Provide access to our Executive Team to share ideas and make a positive difference across the organisation.

WHERE YOU FIT IN AND THE DIFFERENCE YOU CAN MAKE



VISION Council will be an inclusive, healthy, creative, sustainable and smart community.

VALUES Cooperation, Change and New Ideas, Learning, Achievement, Communication & Accountability.

OUR CAPABILITY FRAMEWORK OUTLINES THE BUILDING BLOCKS WE USE TO DEVELOP OUR ORGANISATION AND PEOPLE



CAPABILITY	Technology Savvy	Systems Thinking	Inspiring People	Customer Centric
LEVEL	5	4	4	4
CAPABILITY	Developing self & others	Building Relationships	Communicating & Presenting	Delivering results
LEVEL	5	5	4	5