

POSITION TITLE:	Principal Strategic Planner	CLASSIFICATION:	Band 7
REPORTS TO:	Coordinator Strategic Planning	CONTRACT:	Permanent
DEPARTMENT:	City Futures		

OUR STRATEGIC CONTEXT



PURPOSE

Our organisation is accountable, sustainable and delivering effective services to our community.

VISION

Our community is a safe, inclusive and creative city that celebrates and embraces its vibrancy of cultures.

VALUES

Cooperation, Change and New Ideas, Learning, Achievement, Communication & Accountability.

COUNCIL PLAN

A thriving and unique place; an inclusive and healthy community; and a people-centred and future ready city.

HOW YOUR ROLE CONTRIBUTES

The Principal Strategic Planner will bring in-depth expertise and experience in evidence-based management of future urban growth and development within the municipality. They will undertake projects that plan for future population increases while supporting context-responsive, sustainable and equitable outcomes that prioritise community benefit.

The role involves leading projects and multidisciplinary project teams through the strategic lifecycle, with a focus on major strategies relating to activity centres, housing, open space and heritage, as well as responding to planning changes driven by the State government.

The role also supports less experienced colleagues with a range of projects and planning scheme amendments and contributes to building a vibrant, nurturing and uplifting team environment.

RESPONSIBILITIES	KEY OUTCOMES
Lead the development, review and implementation of a range of planning strategies, policies, design guidelines and other reports	<ul style="list-style-type: none"> » Evidence-based and future focused strategies and plans » Implementation of strategic planning work including through updated provisions in the Stonnington Planning Scheme » Positive impact on built form, land use, public realm to support sustainable and community-based objectives through the implementation of strategic projects
Lead multi-disciplinary project teams and garner support internally and externally	<ul style="list-style-type: none"> » Effective project management ensuring projects are tracked across their lifecycle and delivered on time, to scope, of a high quality and within budget » Clear and engaging communication with team members and stakeholders garnering support and input from across the organisation and beyond » Strong relationships with key counterparts in State Government, relevant authorities and peak bodies
Support team culture and the development of our people and junior staff.	<ul style="list-style-type: none"> » Uplifting and supportive team culture » Support and development for team-members and peers » Efficient and effective processes and practices brought about through process-improvements

KEY WORKING RELATIONSHIPS



Direct reports: Nil

Internal: City Futures, Economic and Place Development and Statutory Planning Teams, and other teams across Council as relevant

External: Department of Transport and Planning, the Victorian Planning Authority, a range of planning, urban design, open space, transport, heritage and other consultants, legal counsel and professionals from other Councils and levels of Government.

REQUIRED SKILLS AND COMPETENCIES

Specialist knowledge and skills	<ul style="list-style-type: none"> » Extensive experience and knowledge in strategic planning, including working on large strategic planning projects. » Knowledge of the Planning and Environment Act 1987 and the local Planning Schemes. » Well-developed strategic thinking, analytical, procurement and engagement and communication skills. » Ability to facilitate to problem resolution, enhance rigour and innovation in project delivery. » Proven project management capabilities, able to plan and prioritise work to meet competing deadlines. » Demonstrated ability to work effectively as a team member, leading a project team, and autonomously as required. » Excellent written skills including a range of reports to suit various audiences. » Proficiency with Adobe suite software, other graphics/design/modelling software, geographic information systems (GIS) and project management software is highly regarded.
Interpersonal skills	<ul style="list-style-type: none"> » Excellent communication and people skills, with an ability to develop efficient lines of communication in multi-stakeholder projects and programs, gaining cooperation, input and support from a range of stakeholders. » Motivated to help build a workplace culture that values diversity principles and fair and inclusive practices. » A growth mindset, optimising professional development opportunities to expand knowledge and mentor colleagues.
Qualifications and experience	<ul style="list-style-type: none"> » Tertiary qualifications in urban planning and experience in strategic planning. Experience in urban design, social planning, statutory planning or sustainability also highly regarded.
Accountability and extent of authority	<ul style="list-style-type: none"> » Takes accountability for own work outputs and deliverables. » Responsive in a timely manner while adapting to and acting on information efficiently and effectively.
Judgement and decision making	<ul style="list-style-type: none"> » Ability to apply judgement and decision making in the initiation, review, management and implementation of strategic planning projects. » Demonstrated experience in the exercise of innovation, and integrity in representing the interests of Council within internal and external forums.

WHAT WE ARE ALL RESPONSIBLE FOR



Workplace Health, Safety and Wellbeing:

We are committed to maintaining a healthy and safe work environment for all employees, contractors, volunteers, and visitors and recognise that this is an integral part of our business. This commitment extends to ensuring activities do not place any person at risk.

Diversity, Equity and Inclusion:

We are committed to fostering a diverse and inclusive workplace that values everyone's contributions, lived experience, and expertise. A workplace where everyone is supported to thrive and be authentic.

Code of Conduct:

We are committed to the provision of the best possible services to the community in a fair, equitable and inclusive manner and requires all employees to adhere to the standards of conduct.

Service Promises:

We Empathise | We are Responsive | We are Transparent | We are Consistent | We Follow Through

Safeguarding Children and Young People:

We have a zero tolerance to child abuse. All Council officers, including employees, contractors, volunteers and Councillors have a legal and moral obligation to keep children safe and promote their best interests.

Sustainability:

We're committed to a sustainable Stonnington, working together with our community to create a healthy future for us all.