

**JOB TITLE**  
Sustainable Environment Officer

**CLASSIFICATION**  
Band 6

**REPORTS TO**  
Coordinator Sustainable Environment

### WHAT WE TRUST YOU TO DELIVER



- Develop, deliver and evaluate community-focused environmental sustainability education and behaviour change programs and events aligned with Council's strategic objectives and actions as outlined in the Sustainable Environment Strategy and Climate Emergency Action Plan.
- Manage budgets, contracts and consultants to support the delivery of Council's environmental sustainability events and programs.
- Develop communications plans and materials to support both internal and external communication activities related to environmental sustainability.
- Provide advice and guidance relating to community engagement, environmental education and the environment and respond to queries from the community, Council staff and Councillors.
- Collaborate and work in partnership with other areas of Council as well as the Stonnington community, local government networks, state government authorities and other key partners.
- Deliver up-to-date knowledge of environmental best practice, new innovations and environmental tools to enable Council to achieve its environmental objectives.
- Contribute to the strategic planning, implementation, evaluation and reporting of environmental projects and programs related to Our City's sustainable environment and climate emergency action plans.

### WHAT YOU'LL NEED TO THRIVE



- An understanding of environmental sustainability, behaviour change strategies and environmental education and their application within a local government context.
- Demonstrated experience in designing, delivering and evaluating effective community environmental education and behavioural change initiatives.
- Highly effective communication and collaboration skills with the proven ability to build relationships and work with people from a range of different backgrounds including volunteers, community groups, organisations and consultants.
- Project management experience in the delivery and design of community environmental programs including managing contracts, consultants and budgets.
- Practiced use of initiative and autonomy to innovate and explore continuous improvement opportunities.
- Tertiary qualifications in sustainability, environmental management/science, community engagement, education or other related discipline and/or demonstrated practical experience in these areas.
- Experience in local government desirable but not essential.

### WHAT WE'LL DO TO SUPPORT YOU



- Provide a safe and welcoming environment where you will be encouraged to innovate and embed new ways of working.
- Deliver opportunity for genuine engagement and collaboration across all levels of the business.
- Commit to your long term growth and career development.
- Provide access to our Executive Team to share ideas and make a positive difference across the organisation.

### WHERE YOU FIT IN AND THE DIFFERENCE YOU CAN MAKE



**VISION** Council will be an inclusive, healthy, creative, sustainable and smart community  
**VALUES** Cooperation, Change and New Ideas, Learning, Achievement, Communication & Accountability

### OUR CAPABILITY FRAMEWORK OUTLINES THE BUILDING BLOCKS WE USE TO DEVELOP OUR ORGANISATION AND PEOPLE



CAPABILITY	Technology Savvy	Systems Thinking	Inspiring People	Persuading & Influencing
LEVEL	3	4	5	4
CAPABILITY	Developing self & others	Building Relationships	Communicating & Presenting	Delivering results
LEVEL	4	5	4	4