

**JOB TITLE**  
Project Manager – Civil Design Engineer

**CLASSIFICATION**  
Band 6

**REPORTS TO**  
Team Leader Design

#### WHAT WE TRUST YOU TO DELIVER



- Provide design management for civil engineering projects incorporating civil engineering and urban design initiatives in drainage upgrades, road refurbishments, open space and urban design improvements.
- Manage a broad range of design projects across the organisation with experience in applying sound engineering principles, to civil and structural works as well as urban projects.
- Carry out investigations for deteriorating infrastructure assets and recommend sound engineering solutions
- Maximise project-delivery and minimise delays by arranging priorities to ensure all surveys, designs and construction activities are completed according to the works program
- Carry out or project manage civil and structural design services for Engineering Projects, by working with various stakeholders, raising RFI's with the designers, and ensuring compliance with OHS and Worksite Traffic Management.
- Assess the impact of works by utility authorities on infrastructure assets and consult with internal departments, service authorities and other stakeholders at various stages throughout the project
- Engage design consultants for projects, under council's procurement policy, and manage their design services.

#### WHAT YOU'LL NEED TO THRIVE



- Well-developed knowledge of civil engineering and road design principles with experience in a dense urban environment
- Well-developed knowledge and experience using Autocad and Civil Site Design through Civil3D
- Understanding of contract management and administration to negotiate outcomes on behalf of council
- Excellent written communication skills for Contract Specifications, Tender Reports and Council Reports
- Ability to operate, update and manage GIS systems relevant to the Engineering unit.
- Ability to work independently and as part of a team
- Knowledge of and experience in the application relevant engineering codes, standards and State legislation
- Understanding of engineering survey principles, drainage and road design.
- Well-developed technical understanding of the method of calculating schedule of quantities and preparing engineering estimates.
- Bachelor of Civil Engineering with extensive practical experience in civil engineering and road design. Professional Engineers Registration desirable.

#### WHAT WE'LL DO TO SUPPORT YOU



- Provide a safe and welcoming environment where you will be encouraged to innovate and embed new ways of working.
- Deliver opportunity for genuine engagement and collaboration across all levels of the business.
- Commit to your long term growth and career development.
- Provide access to our Executive Team to share ideas and make a positive difference across the organisation.

#### WHERE YOU FIT IN AND THE DIFFERENCE YOU CAN MAKE



**VISION** Council will be an inclusive, healthy, creative, sustainable and smart community  
**VALUES** Cooperation, Change and New Ideas, Learning, Achievement, Communication & Accountability.

#### OUR CAPABILITY FRAMEWORK OUTLINES THE BUILDING BLOCKS WE USE TO DEVELOP OUR ORGANISATION AND PEOPLE



CAPABILITY	Project Management	Change	Communication	Good Governance	Achievement
LEVEL	2	2	2	2	2
CAPABILITY	Leadership Impact	Decisiveness	Agility	Care	Growth Mindset
LEVEL	2	2	2	2	2