

<b>JOB TITLE</b> Librarian	<b>CLASSIFICATION</b> Band 5	<b>REPORTS TO</b> Library Services Coordinator
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**WHAT WE TRUST YOU TO DELIVER**



- Provide a high quality information service and customer experience to all library users.
- Provide reader's advisory and reference services on rostered desk shifts, assisting customers with devices and resources across the whole collection.
- Act as Senior on Duty and supervise circulation activities including oversight of equipment and ensuring smooth operation of the library, including directing staff during quiet times.
- Participate in the opening, closing and cash management of the library and ensure the security of the library during shifts
- Contribute to the delivery of programs and activities to the public for adults and children at the library, including displays, story times, holiday programs, new books events, speakers as required.
- Assist in the reader development of the staff and community.

**WHAT YOU'LL NEED TO THRIVE**



- Knowledge and enthusiasm for working in modern public libraries, with a demonstrated understanding of their vital role in servicing the community
- Demonstrated experience in the use of Library Management Systems, and technologies within an RFID environment, and digital devices.
- Understanding of electronic and traditional library resources.
- Experience in the delivery of information literacy programs to the public.
- Excellent verbal and written communication skills.
- Demonstrated ability to work a team environment and positively contribute to the culture of the team.
- Degree in Librarianship or Information Management with conferring eligibility for Associate membership of ALIA and relevant experience in public libraries or similar.

**WHAT WE'LL DO TO SUPPORT YOU**



- Provide a safe and welcoming environment where you will be encouraged to innovate and embed new ways of working.
- Deliver opportunity for genuine engagement and collaboration across all levels of the business.
- Commit to your long-term growth and career development.

**WHERE YOU FIT IN AND THE DIFFERENCE YOU CAN MAKE**



**VISION** Council will be an inclusive, healthy, creative, sustainable and smart community  
**VALUES** Cooperation, Change and New Ideas, Learning, Achievement, Communication & Accountability.

**OUR CAPABILITY FRAMEWORK OUTLINES THE BUILDING BLOCKS WE USE TO DEVELOP OUR ORGANISATION AND PEOPLE**



<b>CAPABILITY</b>	Project Management	Change	Communication	Good Governance	Achievement
<b>LEVEL</b>	1	1	1	1	1
<b>CAPABILITY</b>	Leadership Impact	Decisiveness	Agility	Care	Growth Mindset
<b>LEVEL</b>	1	1	1	1	1